

# **CITY OF ANGELS CAMP**

## **Planning Commissioner**

### **Overview**

#### **Primary Commissioner Responsibilities:**

- Develop and maintain a comprehensive, long-term General Plan for the physical development of the City of Angels planning area as provided by the California Planning and Zone Law;
- Develop such specific plans as may be necessary or desirable;
- Take action upon or make recommendations to the City Council regarding General Plan changes, rezoning, annexations, subdivision tentative maps, development agreements, use permits, variances and other related matters referred by the City Council;
- To carry out the duties specified by law; to conduct studies and report on matters referred for action by the City Council; and generally to assist and advise the City Council and the public in matters pertaining to planning so as to protect and promote public health, safety, comfort, convenience and general welfare.

#### **Commission Structure:**

The Commission is made up of five (5) residents residing in the City of Angels City Limits and works with the City's Community Development Planning Department, its Planning Director and staff. When required, additional City staff support is provided by the Fire Marshall, City Engineer, Chief of Police, City Attorney and Public Works.

#### **Commissioner Term:**

The Commissioner's term is for three (3) years unless the Commissioner has been appointed by the City Council to fill the remaining term of a vacated seat. A Commissioner may reapply when their term is completed.

#### **Meeting Schedule:**

The Planning Commission meets the second Thursday of the month at 6:00 PM at the Angels Fire House 1404 Vallecito Road, Angels Camp, CA. There may be additional meetings or workshops if required. Commissioners may be asked by the Planning Commission Chair to participate in additional committees defined in the Planning Commission Procedures Section 17.85.040, Committees.

#### **Commissioner Obligation:**

Members will be required to attend the scheduled meetings, be willing to partake in achieving the Commission goals and requirements, and adhere to the City of Angels Ordinance: Planning Commission Procedures, Chapter 17.85. A Commissioner must be willing to spend anywhere from two to twelve (2 to 12) hours of research and review time before the monthly meeting. Review time is dependent of the number of items on the agenda and the type of application. Missing three (3) consecutive meetings without an acceptable excuse, may be grounds for the Planning Commission to recommend the removal of that member from the Commission. Commissioners must take the Ethics Training Class, fill out a Statement of Economic Interests, and it is strongly recommended that once appointed, Commissioners attend the 5 hour class "Role of the Planning Commissioner" given by UC Davis Extension in Sacramento.